



Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard



FLUID CONTROL RESEARCH INSTITUTE

UNDER MINISTRY OF HEAVY INDUSTRIES, GOVT. OF INDIA
KANJIKODE WEST, PALAKKAD – 678 623
KERALA

TENDER DOCUMENT
FOR
Supply, installation, testing and commissioning of
Secondary Gas Flow Calibration Standard (Molblocs) at
FCRI

TENDER NOTICE No. PUR/FCRI/MOLBLOCS/25115/2025-26



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**



FLUID CONTROL RESEARCH INSTITUTE

UNDER MINISTRY OF HEAVY INDUSTRIES, GOVT. OF INDIA
KANJIKODE WEST, PALAKKAD – 678 623
KERALA

1. DOC. NO. ISSUED : PUR/FCRI/MOLBLOCS/25115/2025-26
2. NAME OF THE WORK : Supply, installation, testing and
and commissioning of Secondary Gas Flow
Calibration Standard (Molblocs) at FCRI
3. DOCUMENT ISSUED TO : M/s.
4. OFFICER ISSUING THE PQ DOCUMENT : HEAD – LOGISTICS
FLUID CONTROL RESEARCH INSTITUTE
KANJIKODE WEST, PALAKKAD – 678623

Signature :
Name : K Suresh
Designation : CRE
Date :



VOLUME I OF III

TECHNICAL SPECIFICATIONS

Tender/Bid submission – start date: 27/02/2026

Tender/Bid closing date: 30/03/2026

CONTENTS



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

Sl No.	Description	Page No.
1	Scope	5
2	Technical Data Sheet to be filled by OEM/Vendor	9
3	Other features & requirements	11
4	Data with the Offer	11
5	Inspection & Testing	11
6	Package & Marking	11
7	Guarantee	11
8	Technical Checklist	12
9	Bidder Technical Questionnaire	13
10	Technical Deviations	14
11	Similar Orders Executed	15
12	Integrity Pact Declaration	16
13	Integrity Pact	17



Technical Specifications for Secondary Gas Flow Standards for Low Gas Flow Range:

I. Scope

This specification covers the requirements for the supply, installation, testing & commissioning of Secondary Gas Flow Calibration Standard (Molblocs) and establishment of overall measurement uncertainty. Overall measurement uncertainty (flow) $\pm 0.15\%$ of reading ($\pm 0.15\%$ FS below 10% range) or better.

Quantity: 1 Set

I.1 INTRODUCTION:

FCRI proposes to install a set of **secondary standard flow elements** that cover flow range from **1 sccm upward to 1200slm**.

I.2 BASIC REQUIREMENTS:

This section describes the basic technical requirements in the scope of “Supply, Installation, Integration, Testing & Commissioning of *Secondary Standards Flow Systems (Molbloc)* up to 1200 slm”.

1. The expected uncertainty in measurement of flow for these standard equipment, desirable type of systems, etc. are as detailed in sub-sections I.1, I.2 and I.3.
2. The secondary reference standard elements shall be operated individually or in combinations.
3. It shall be possible to calibrate the secondary standard flow elements with traceability to the Primary Gravimetric Flow Standard.
4. The supply shall include all necessary piping/fixture elements needed for this purpose through a summative method.
5. The supplied system shall be such as to enable complete operation of the secondary gas flow standard flowmeter system (SGFS). The accessories for SGFS shall permit/enable the below:
 - (i) Viewing / recording/logging of live mass flowrate, volumetric flowrate pressure, temperature of reference SGFS as well as the same parameter from the connected test meter.
 - (ii) Computations for density, PVT to convert live mass / volumetric flowrate into flow at specified base pressure and base temperature conditions for both reference as well as test meter.
 - (iii) Generation of calibration report, with provision to export as CSV/XLS file and print to PDF.



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

I.3 DETAILS IN BRIEF On Scope Of Supply, Installation, Integration, Testing & Commissioning of Secondary Gas Flow Standards for Low Flow Range:

The supplier/Vendor shall be responsible for entire scope of work including supply installation, integration, testing & commissioning, Training and demonstration of the following products with Calibration traceability to NIST/Similar National certification body for the stated performance accuracy and uncertainty.

A. SECONDARY GAS FLOW STANDARDS (SGFS) with ACCESSORIES:

1 Set

The secondary gas flow standard shall comprise of following measurement instruments:

A.1 Pressure & Temperature Indication System:

Indication system with sensors for matching the performance specifications as below:

(i) Pressure Measurement: Uncertainty for Pressure measurement as below:

Absolute pressure: \pm (0.01 % of reading or 0.003 % Q-RPT span, whichever is greater)

(ii) Temperature measurement

PRT Range (FS) 0 to 40 °C

Resolution 0.01 °C

The number of pressure sensors and temperature sensors to be supplied shall be commensurate with the number of simultaneous measurements needed for calibration of test-flowmeters against the secondary standard flow calibration system.

A.2 Flow Elements & Accessories:

A.2.1 Laminar Flow Elements & Accessories: 1 Set

Comprising of One Number each of following Units:

(i) Laminar Flow Element for flow range 100 sccm (FS)

(ii) Laminar Flow Element for flow range 10 slm (FS)

Measurement Resolution 0.0015 % FS

Overall Measurement uncertainty (flow): \pm 0.15 % of reading or better,

Gases supported: Dry Air or Nitrogen

A.2.2 Sonic flow elements & Accessories: 1 Set

Comprising of two numbers each for (i) to (iii) & (i) to (iv):

(i) Sonic flow elements#1: 20sccm/kPa Quantity: 2 Numbers

(ii) Sonic flow elements#2: 100sccm/kPa Quantity: 2 Numbers

(iii) Sonic flow elements#3: 500sccm/kPa Quantity: 2 Numbers

(iv) Sonic flow elements#4: 2000sccm/kPa Quantity: 1 Number

Measurement Resolution 0.0015 % FS

Overall Measurement uncertainty (flow) \pm 0.15 % of reading or better,

Gases supported Dry Air or Nitrogen

A.3 Standard accessories for Metering Elements to be factory supplied by vendor with integration: 1 Set

All essential accessories including (but not limited to below):

(i) Mounting set up for Laminar Flow Elements and Sonic Flow Elements,

(ii) Multiple Device PC interface system,

(iii) Resistance Standards for recalibration,

(iv) Necessary Adaptors, Connectors & interface accessories.

(v) The integrated system shall be operable from PC running Windows 11 OS or latest OS.

(vi) Software for operation of SGFS.



A.4 Commissioning of the systems, Training, Calibration demonstration and Establishment of uncertainty for the secondary standards for flow upto 1200 slm using a Primary Gas Flow Standard: 1 Set.

The Laminar & sonic flow elements shall be calibrated to their respective ranges using the Primary Gas Flow Standard. The overall uncertainty shall be established using the data observed and all other influential factors prevailing at its location and shall be within the OEM specification.

The system will be treated as commissioned only after establishing the specified uncertainty level as declared by OEM. The software for SGFS shall be installed on PC/Laptop and full demonstration performed.

A.3 TWO sets of Documents, User Manual, License and back-up media.

The supply shall include User Manual, System documentation including list of all part numbers for components, fixtures, connectors, etc. with the details for re-order. The System documentation/Manual shall include full details on functional blocks, calculations used, precautions/points to be taken care of while handling, cleaning, maintenance and operations.

The step by step procedure for calibration of the primary & secondary flow standards being supplied including pressure, temperature, time and mass measurement should be included in the documentation.

The License & Media for software shall permit installation on new PC/Laptop if necessary in case of failure of supplied PC.

I.4 SPECIAL CONDITIONS OF CONTRACT

1. The scope of work includes Supply, Installation, Integration and Testing & Commissioning of the system, training of FCRI Engineers on operation, maintenance, troubleshooting, calibrations, connecting/disconnecting of parts/test meters etc. and demonstration of performance by OEM / Authorized Supplier.
2. Full set of literature including user manuals (Operating & Trouble shooting) related to Electrical, Electronics & Mechanical components and the integrated system shall be provided by OEM / Authorized Supplier.
3. Traceable Calibration certificate shall be provided for all flow elements (eg. Molblocs) and other associated measuring devices including for pressure, temperature, humidity etc. used in the system.
4. The system shall be so designed that it shall be possible to calibrate / re-calibrate all individual measuring devices by FCRI against appropriate reference standards. The requirement and procedure for calibration shall be documented and supplied to FCRI as part of commissioning. Any specific cables, connectors etc. required shall be part of supply. A demonstration shall be given during the commissioning activities.
5. OEM / Authorized Supplier shall provide Minimum of one year warranty for the complete components and system which will be applicable from the date of commissioning & acceptance and support through technical assistance, spares etc. for a



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

further period of Ten years. Technical support shall be provided round the year within 48 hours ON Call (upon written / email intimation) during the 10 years.

6. OEM shall commit to supply of spares for further period of five years after product has been discontinued.
7. Supplier shall be the manufacturer or authorized representative / dealer in India and dealership certificate will have to be provide by the OEM / Supplier.
8. The OEM / Authorized Supplier jointly with FCRI shall help to establish the final uncertainty in the measuring instrument or system and the values shall be equal to or less than their published / agreed values as mentioned in Technical specification.
9. All the components bought out from sources other than OEM make shall be of the quality demanded for their intended application and OEM shall certify the same.
10. OEM by themselves or their authorized Indian representative / dealer only shall participate in the tender and all others will be rejected.
11. All connecting cable, electrical / Electronic / Mechanical connectors and fittings Sourced from the international / Local market shall be of good quality of International standard / workmanship and shall be certified by OEM / Authorized Supplier.
12. The basic infrastructure arranged by FCRI is typically an air-conditioned room of temperature 20°C to 23°C and humidity 55% \pm 10%. OEM may inform in advance regarding any other ambient installation requirement in advance in the tender proposal. The quality / Purity of Air or Nitrogen like dew point temperature, particulate level (At present 5 μ) etc. may also be specified.



Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard

Technical Data Sheet to be filled by OEM/Vender

Sl. No.	Subject / Parameter	OEM Comments
1	Secondary Standard Flow Elements & Accessories	1 Set
	Laminar Flow Element for flow range 100 sccm (FS)+Mounting block+Indicating device	
	Laminar Flow Element for flow range 10 slm (FS))+Mounting block+Indicating device	
	All essential accessories but not limited to cables, connectors, Adaptors, Regulators etc for the above sets	
	Resistance Standards for recalibration	
	Measurement uncertainty (flow) after compensating for gas flow temperature and pressure: ± 0.15 % of reading (± 0.15 % FS below 10% range) or better.	
	Gases supported: Dry Air or Nitrogen	
	Multiple Device PC interface system (similar to a Indicating device) or terminal unit for computation and display of flow	
	Conformity of the above items to interface and control with SA system operation for re-calibration	
	Any other details / information / Items required for normal operation	
2	Secondary Standard Flow Elements & Accessories	1 Set
	Sonic flow elements#1: 20sccm/kPa +Mounting block+Indicating device; Quantity: 2 Numbers	
	Sonic flow elements#2: 100sccm/kPa +Mounting block+Indicating device; Quantity: 2 Numbers	
	Sonic flow elements#3: 500sccm/kPa +Mounting block+Indicating device; Quantity: 2 Numbers	
	Sonic flow elements#4: 2000sccm/kPa +Mounting block+Indicating device; Quantity: 1 Number	
	All essential accessories but not limited to cables, connectors, Adaptors, Regulators etc for the above sets	
	Resistance Standards for recalibration	



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

	Measurement uncertainty (flow) after compensating for gas flow temperature and pressure: ± 0.15 % of reading (± 0.15 % FS below 10% range) or better.	
	Gases supported: Dry Air or Nitrogen	
	Multiple Device PC interface system (similar to a Indicating device) or terminal unit for computation and display of flow	
	Conformity of the above items to interface and control with SA system operation for re-calibration	
	Any other details / information / Items required for normal operation	
3	Pressure & Temperature measurement and Indication System:	1 Set
	Pressure and differential Measurement: Uncertainty for Pressure measurement as below: Absolute pressure: $\pm (0.01$ % of reading or 0.003 % Q-RPT span, whichever is greater.	
	Temperature measurement PRT Range (FS) 0 to 40 °C, Resolution 0.01 °C	
4	Installation, Interfacing, demonstration, training and commissioning of Molbocs.	
5	Any other details / information / Items required for normal operation	



II Other features & requirements:

1. Warranty details to be provided. The system shall be supplied with warranty as mentioned in C (5).
2. Details of maintenance support to be provided.

III. Data with the offer

Supplier shall submit following data with the bid.

1. List of deviation from the above specifications.
2. Detailed specification sheets.
3. Manufacture's complete descriptive and illustrative catalogue/literature

Incase of failure to submit the documents listed above, the offer may be rejected without any information.

1. All documents shall be in English
2. Final documents are to be submitted in CD/Pen Drive.

IV. Inspection and Testing

1. FCRI reserves the right to test and inspect the item at the vendor's works
In line with inspection test plan.
2. If the witness inspection is not carried out by FCRI the tests shall be completed by the vendor and documents for the same submitted for scrutiny.
3. Acceptance will be subject to satisfactory performance of the items during the test at FCRI.

V. Package & Marking

Packing shall be done in a manner to reduce the volume of package.

Detailed packing list in waterproof envelope shall be inserted in the package together with equipment.

Items shall be marked as per relevant standards if required as applicable.

Items shall be suitably protected to avoid any damage during transit and storage.

VI. Guarantee

Supplier shall guarantee that the instrument comply with the requirements stated in the requisition and in the purchase order. Supplier shall replace or repair all parts found to be defective due to inadequate engineering or quality of material. Supplier shall replace the instrument without delay, if the defect or malfunctioning cannot be eliminated.

Any defects occurring within the time period specified shall be repaired making all necessary modifications/repair/replacement of defective parts free of charge to FCRI.



Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard

VII. Technical Check List (As applicable)

Sl.No.	Description	Response Yes/No
1	GA Drawing with dimension and details of equipment /Material	
2	Bill of material	
3	Technical literature	
4	Data Sheets	
5	Materials as per data sheets and specifications	
6	Sign & Stamp of the tender, data sheets, drawings etc.	
7	Contents/Index page number for attached documents/drawings/certificate	
8	Submitted filed technical questionnaire	
9	Details of manufacture inspection, venue details of setup, facility at works.	
10	Make of the various items as per the approved vendor	
11	Items and vendor list for approval of FCRI for the items	
12	Estimated shipping weight & volume of each item	

Place : _____ Name & Désignation

Date : _____ Authorised Signature

Office Seal



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

VIII. Bidder Technical Questionnaire (As applicable)

Bidder shall fill in and submit along with unpriced bid document.

SI No.	Description of offered information included in offer	Vendor Confirmation Yes/No
1	<u>NO DEVIATION IN SPECIFICATIONS</u>	
	a. Job specifications	
	b. Equipment specifications as per data sheets	
	c. Scope of supply as material requisition	
2	List of commissioning spares including tools, fittings	
3	Relevant technical catalogues, user manuals in English with model decoding details, drawings etc. included.	
4	Customer reference list in India and abroad for each item	

Note: -

If the response is 'NO', please enclose reasons

Place:

Name & Designation

Date:

Authorized Signature

Office Seal



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

INTEGRITY PACT DECLARATION
(To be provided on the letterhead of the firm)

To
The Director,
Fluid Control Research Institute,
Kanjikode West,
Palakkad – 678 623

Sub: Procurement of material: Supply, installation, testing and commissioning of
Secondary Gas Flow Calibration Standard (Molblocs) at FCRI.

Sir,

I/We acknowledge that the Fluid Control Research Institute, Palakkad is committed to follow the principles thereof as enumerated in the Integrity Agreement enclosed with the tender/bid document.

I/We agree that the Notice Inviting Tender (NIT) is an invitation to offer made on the condition that I/We will sign the enclosed integrity Agreement, which is an integral part of tender documents, failing which I/We will stand disqualified from the tendering process. I/We acknowledge that **THE MAKING OF THE BID SHALL BE REGARDED AS AN UNCONDITIONAL AND ABSOLUTE ACCEPTANCE** of this condition of the NIT.

I/We confirm acceptance and compliance with the Integrity Agreement in letter and spirit and further agree that execution of the said Integrity Agreement shall be separate and distinct from the main contract, which will come into existence when tender/bid is finally accepted by the Fluid Control Research Institute, Palakkad. I/We acknowledge and accept the duration of the Integrity Agreement, which shall be in line with Article 1 of the enclosed Integrity Agreement.

I/We acknowledge that in the event of my/our failure to sign and accept the Integrity Agreement while submitting the tender/bid, the Fluid Control Research Institute, Palakkad shall have the unqualified, absolute, and unfettered right to disqualify the tenderer/bidder and reject the tender/bid in accordance with terms and conditions of the tender/ bid.

Date:

Place:

Seal of the bidder

Authorized Signatory

Name:

Designation:

Contact No:



INTEGRITY PACT

This **INTEGRITY PACT** is made and executed at..... on this day of....., 2026.

BETWEEN

The Fluid Control Research Institute, Palakkad is an autonomous body of the Department of Heavy Industry, Ministry of Heavy Industries, Govt. of India having its office located at Kanjikode, West, Palakkad District, Kerala - 678623 (hereinafter referred to as “**FCRI**” which terms or expression shall, unless excluded by or repugnant to the subject or context, mean and include its successor-in-office, administrators or permitted assignees) of the **First Part**;

And

M/s..... a company incorporated under the Companies Act,..... through its representative/authorized signatory (insert name and designation of the officer) vide resolution dated passed by the Board of Directors, having its office at(hereinafter referred to as “The Bidder/Contractor” which term or expression shall, unless excluded by or repugnant to the subject or context, mean and include its successor-in-office, administrators or permitted assignees) of the **Second Part**.

Preamble

The FCRI intends to award, under the laid-down organizational procedures, contract/s for Procurement of material: Supply, installation, testing and commissioning of Secondary Gas Flow Calibration Standard (Molblocs) at FCRI. The FCRI values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness / transparency in its relations with its Bidders) and / or Contractor(s).

In order to achieve these goals, the FCRI will appoint Independent External Monitors (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 - Commitments of the FCRI

1. The FCRI commits itself to take all measures necessary to prevent corruption and to observe the following principles:



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

- a. No employee of the FCRI, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
 - b. The FCRI will, during the tender process treat all Bidder(s) with equity and reason. The FCRI will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
 - c. The FCRI will exclude from the process all known prejudiced persons.
2. If the FCRI obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there is a substantive suspicion in this regard, the FCRI will inform the Chief Vigilance Officer and in addition, can initiate disciplinary actions.

Section 2 - Commitments of the Bidder(s)/ Contractor(s)

1. The Bidder(s)/ Contractor(s) commit themselves to take all measures necessary to prevent corruption. The Bidder(s)/ Contractor(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution.
 - a. The Bidder(s)/ Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the FCRI's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
 - b. The Bidders(s)/ Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

- c. The Bidder(s)/ Contractor(s) will not commit any offense under the relevant IPC/PC Act; further the Bidders(s)/ Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the FCRI as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
 - d. The Bidder(s)/ Contractors(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly, the Bidder(s)/Contractors(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. Further details as mentioned in the “Guidelines on Indian Agents of Foreign Suppliers” shall be disclosed by the Bidder(s)/Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in Indian Rupees only.
 - e. The Bidder(s)/ Contractor(s) will, when presenting their bid, disclose any and all payments made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
 - f. Bidder(s) /Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.
2. The Bidders)/ Contractors) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3 - Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put their reliability or credibility in question, the FCRI is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the “Guidelines on Banning of business dealings.

Section 4 - Compensation for Damages

1. If the FCRI has disqualified the Bidder(s) from the tender process prior to the award, according to Section 3, the FCRI is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

2. If the FCRI has terminated the contract according to Section 3, or if the FCRI is entitled to terminate the contract according to Section 3, the FCRI shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

Section 5 - Previous transgression

1. The Bidder declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.
2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or action can be taken as per the procedure mentioned in “Guidelines on Banning of business dealings”.

Section 6 - Equal treatment of all Bidders / Contractors / Subcontractors

1. In the case of Sub-contracting, the Principal Contractor shall take the responsibility for the adoption of the Integrity Pact by the Sub-contractor.
2. The FCRI will enter into agreements with identical conditions as this one with all Bidders and Contractors.
3. The FCRI will disqualify from the tender process all bidders who do not sign this Pact or violate this provisions.

Section 7 - Criminal charges against violating Bidder(s) / Contractors) / Subcontractor(s)

If the FCRI obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the FCRI has substantive suspicion in this regard, the FCRI will inform the same to the Chief Vigilance Officer.

Section 8 - Independent External Monitor

1. The FCRI appoints a competent and credible Independent External Monitor for this Pact after approval by Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

2. The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him/her to treat the information and documents of the Bidders/Contractors as confidential. He/she reports to the competent authority.
3. The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the FCRI including that provided by the Contractor. The Contractor will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractors.
4. The Monitor is under contractual obligation to treat the information and documents of the Bidders)/ Contractor(s)/ Sub-contractor(s) with confidentiality. The Monitor has also signed declarations on 'Non-Disclosure of Confidential Information and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date, the IEM shall inform the competent authority.
5. The FCRI will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the FCRI and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
6. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the Management of the FCRI and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
7. The Monitor will submit a written report to the competent authority within 8 to 10 weeks from the date of reference or intimation to him by the FCRI and, should the occasion arise, submit proposals for correcting problematic situations.
8. If the Monitor has reported to the competent authority, a substantiated suspicion of an offence under relevant I PC/ PC Act, and the competent authority has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
9. The word '**Monitor**' would include both singular and plural.



Section 9 - Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealing.

If any claim is made / lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by the competent authority.

Section 10 - Other provisions

1. This agreement is subject to Indian Law. The place of performance and jurisdiction is the Office of the FCRI, i.e. Palakkad.
2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
3. If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
4. Should one or several provisions of this Pact turn out to be invalid, the remainder of this Pact remains valid. In this case, the parties will strive to come to an agreement with their original intentions.
5. Issues like Warranty / Guarantee etc. shall be outside the purview of IEMs.
6. In the event of any contradiction between the Integrity Pact and its Annexure, the Clause in the Integrity Pact will prevail.
7. The actions stipulated in this Integrity Pact are without prejudice to any other legal action(s) that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

IN WITNESS WHEREOF, the parties hereunto set their hands and seals and executed this INTEGRITY PACT as of the day/month/year first above written:

For and on behalf of

**THE DIRECTOR,
Fluid Control Research Institute (First Party)**

SIGNED, SEALED, AND DELIVERED by

Name:

Designation:.....

Address:.....

Authorized Signatory

For and on behalf of

M/s.....(Second Party)

SIGNED, SEALED AND DELIVERED by

Name_____

Designation:.....

Address:.....

Representative/authorized signatory

Vide resolution dated..... passed by the Board of Directors

In the presence of Witness:

1.

2.



VOLUME II OF III

GENERAL CONDITIONS



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

CONTENTS

Sl. No.	Description	Pages
1	Bidders Eligibility Criteria	26
2	General Information to Tenders	27
3	Instructions to Tenders	28
4	Tender Notice	29
5	Format - Letter of Authority	30
6	Format for Bank Guarantee EMD	31
7.	Format for Bank Guarantee SD	32
8.	Form for Performance Bank Guarantee	33
9.	Details of Indian Agent	35
10	Commercial Check List	36
11	Scope of Contract	37
12	General Rules and Directions for Guidance	46
13	Award of Contract	53
14	Preambles	54
15	Bank Details	55



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

I. Bidders Eligibility Criteria:

1. Invitation for Bids is open to bidders who qualify the eligibility criteria.
2. The bidder should have executed at least one job of similar nature either in India or abroad in the preceding 3 years reckoned from bid due date.
3. The bidder shall not have been declared as ineligible by FCRI for corrupt or fraudulent practices as defined in ITB.
4. Bid should be from original manufacturers. Bids from selling agents / authorized distributors/ authorized dealers/ will be considered, provided bids are supplied with authority letter from the concerned manufacturers valid at the time of bidding. Warranty cover will be provided by such bidder.



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

II. General Information To Tenderers

Name of the Institution : M/s. Fluid Control Research Institute, Kanjikode West

Name of work : Supply, installation, testing & commissioning of
Secondary Gas Flow Calibration Standard (Molblocs)
at FCRI

Tender reference : PUR/FCRI/MOLBLOCS/25115/2025-26

Cost of Tender Form : **Rs.1180.00 (Including GST)**

EMD (Rs) : **Rs.1,00,000.00**

EMD (USD) :

Due date for submission : **30/03/2026**

Signature of the tenderer :

Name :

Designation :

Address :

Date :

Place :



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

III. Instructions to Tenderers

1. The following three documents constitute the complete tender specifications
 - Technical Tender Specification
 - Tender Document – General Conditions
 - Price Schedule
2. Full signatures are required in the following:
 - a) Index Page
 - b) Tender Form
 - c) Price Schedule
3. Initials are required in all other pages including preambles.
4. The rates should be quoted in words also.
5. The conditions of tender ought to be read carefully.
6. The tender should be submitted in two (2) parts in separate sealed envelope superscribing the tender reference, name of work, due date and nature of bid (priced or unpriced).
7. UAM Number should be provided by the MSME Bidders.

Part I – The Unpriced Bid

- a) Tender documents duly completed along with unpriced schedule of quantities, all technical and commercial details.
- b) List of deviations / modifications or variations, if any, to the specifications and terms & conditions.
- c) Profile of the Firm / Company.
- d) An affidavit stating, "None of the supply/works carried out by me were not cancelled owing to my fault".
- e) All necessary documents mentioned in Scope of Contract (X) & General Rules (XI)
- f) All necessary items mentioned in Volume – I
- g) EMD by way of RTGS/NEFT in favour of Fluid Control Research Institute, payable at Palakkad or Bank Guarantee in INR issued by a Public Sector Bank in FCRI format.**
- h) Tender fee by way of RTGS/NEFT in favour of Fluid Control Research Institute, .**

Part II – The priced bid

One set of the schedule of quantities and rates duly signed on all pages
(To be submitted in the Priced Bid format).

The Tender fee and EMD should be submitted by RTGS/NEFT before submission of quotation, the receipt of RTGS/NEFT should be attached along with the technical bid. If the EMD is by Bank Guarantee, the same should be attached along with the technical bid.



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

IV. Tender Notice

To

Dear Sir,

Sub:

1. Sealed item rate tenders are invited from reputed manufacturers/ suppliers/ exclusive Indian agents for the following work intended vide technical tender enclosed
2. The following documents have been enclosed:
 - a) Technical tender specification
 - b) Tender document – General Conditions
 - c) Price Schedule
3. The un-priced bids will be opened and evaluated by FCRI authorities. The priced bids will be opened at FCRI in presence of the qualified tenderers or a single authorized representative of the tenderer. The exact date of opening will be informed later.
4. No consideration will be given to any tender received after due time and date.
5. After finalization of the purchase, an amount of @10% of the total tendered value must be deposited by the successful tenderer as '**Security Deposit**' for the due fulfillment of the contract, before releasing the purchase order. The Security Deposit will be returned to the successful supplier after receipt of material at FCRI. Security Deposit should be submitted within 10 days from the date of receipt of Scanned copy of Procurement order. Delivery period will be counted from the date of receipt of scanned copy of Procurement order.

The Earnest Money will be retained as a part of the Security Deposit and balance amount must be deposited by the way of RTGS/NEFT in favour of Fluid Control Research Institute. or by Bank Guarantee in INR, from a Public Sector Bank in FCRI format.

6. The security deposit will bear no interest.
7. The tenderer will submit his tender after carefully examining all the Tender Documents.
8. The tender shall be valid for acceptance for a minimum period of **SIX MONTHS** from the date of its opening.

Place:

Name & Designation

Date:

Authorized Signature

Office Seal



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

V. Letter of Authority for Attending Price Bid Opening and Subsequent Negotiations.

Date:

Fluid Control Research Institute,
Kanjikode West, Palakkad,
Kerala, India – 678 623

Dear Sir,

Sub:

Bid No.....for

M/s hereby authorize following personnel to attend the price bid opening and for subsequent discussions/registration/correspondence and communication against above Bid.

1. Name & Designation Signature
2. Name & Designation Signature

We confirm that we shall be bound by all commitments made by aforementioned authorized representatives.

Tanking you

Yours faithfully,

Place:
Date:

Name & Designation

Authorized Signature

Office Seal

Note: -

This letter of authority should be on bidder's letterhead and should be signed by a person competent having the power of attorney to bind the bidder.

Not more than two persons are permitted to attend techno-commercial negotiations/price bid opening.



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

**VI. Form for Bank Guarantee for Earnest Money Deposit
(To be issued by a Public Sector Bank)
(Stamp in accordance with the Stamp Act)**

Ref.....

Bank Guarantee No.....

Date.....

To,
Fluid Control Research Institute
Kanjikode West, Palakkad,
Kerala, India – 678623

Dear Sir(s),

TENDER NO. _____ FOR _____

WHEREAS.....(hereinafter called the Bidder has submitted his Bid no. Dated.....for(hereinafter called 'the bid')

KNOW ALL MEN by these presents that WE..... are bound unto Fluid Control Research Institute (An autonomous body under Govt. of India, Ministry of Heavy Industries), Kanjikode West, Palakkad, Kerala, India – 678623 (herein after called FCRI) IN THE SUM OF.....for which payment well and truly to be made to FCRI, the Bank binds itself its successor and assigns by these presents. Sealed with the Common Seal of the Bank this... day of...

THE CONDITIONS OF THIS OBLIGATION ARE:

1. If the Bidder withdraws his Bid during the period of Bid validity specified by the Bidder on the Bid Form ; or
2. If the Bidder, having been notified of the acceptance of his bid by FCRI during the period of bid validity but
 - a) Fails or refuses to execute the Contract Form, if required; or
 - b) Fails or refuses to furnish the PERFORMANCE SECURITY in accordance with the instructions to bidder.

We undertake to pay FCRI upto the above amount upon receipt of its first written demand, without FCRI having to substantiate its demand, provided that in its demand FCRI will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions specifying the occurred condition or conditions.

The Guarantee will remain in force upto _____and any demand in respect thereof should reach the BANK not later than the above date.

(Signature of the BANK)

Signature of the Witness

Name & Address of Witness:

Date:



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

**VII. Form for Bank Guarantee for Security Deposit
(To be issued by a Public Sector Bank in INR)
(Stamp in accordance with the Stamp Act)**

Ref.....

Bank Guarantee No.....

Date.....

To,
Fluid Control Research Institute
Kanjikode West, Palakkad,
Kerala, India – 678623

Dear Sir(s),

TENDER NO. _____ FOR _____

PURCHASE ORDER NO. _____ dt _____

WHEREAS.....(hereinafter called the Bidder has submitted his Bid no. Dated.....for(hereinafter called 'the bid')

KNOW ALL MEN by these presents that WE..... are bound unto Fluid Control Research Institute (An autonomous body under Govt. of India, Ministry of Heavy Industries), Kanjikode West, Palakkad, Kerala, India – 678623 (herein after called FCRI) IN THE SUM OF.....for which payment well and truly to be made to FCRI, the Bank binds itself its successor and assigns by these presents. Sealed with the Common Seal of the Bank this... day of...

THE CONDITIONS OF THIS OBLIGATION ARE :

- 3. If the Bidder fails to perform as per the above mentioned Purchase Order; or
- 4. If the Bidder, having been notified of the acceptance of his bid by FCRI during the period of bid validity but
 - a) Fails or refuses to execute the Contract Form, if required; or
 - b) Fails or refuses to furnish the PERFORMANCE SECURITY in accordance with the instructions to bidder.

We undertake to pay FCRI upto the above amount upon receipt of its first written demand, without FCRI having to substantiate its demand, provided that in its demand FCRI will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions specifying the occurred condition or conditions.

The Guarantee will remain in force upto _____and any demand in respect thereof should reach the BANK not later than the above date.

(Signature of the BANK)

Signature of the Witness

Name & Address of Witness:

Date



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

VIII. Performance Bank Guarantee

(To be issued by a Public Sector Bank in INR
(Stamp in accordance with the Stamp Act)

To:

M/s. Fluid Control Research Institute
Kanjikode West, Palakkad – 678 623
Kerala

THIS DEED OF GUARANTEE executed by registered under the Nationalised Bank, constituted under the Banking Companies (Acquisition and Transfer of Undertakings), Act, having its registered office at and one of its branch at (Hereinafter referred to as "the Bank") in favour of M/s. Fluid Control Research Institute, an autonomous R&D organisation registered under the Societies Registration Act, 1860 and having its office at Kanjikode West, Palakkad, Kerala (hereinafter referred to as "FCRI") for an amount of not exceeding Rs..... (Rupees..... only) at the request of M/s.....

This guarantee is issued subject to the condition that the liability of the Bank under this Guarantee is limited to a maximum of Rs..... (Rupees..... only) and the guarantee shall remain in full force upto(date of expiry) and cannot be invoked otherwise than by a written demand or claim under the guarantee served on the Bank on or before the [Last date of claim(after completion of one month from the date of expiry of the BG)].

Whereas the Fluid Control Research Institute has placed a purchase order No. (Called the Order) with M/s..... (Hereinafter referred to as the Contractor/Supplier) for (Name of work/supply) (Hereinafter referred to as the Work/Supply) for FCRI and whereas it is one of the conditions of the order that the Contractor/Supplier shall submit a Performance Bank Guarantee of 10% of the total order value, 10% of the order value being Rs..... (Rupees..... only).

We hereby undertake that we will pay to the FCRI without any demur, merely on a demand from the FCRI any sum or sums which may from time to time demanded by the FCRI upto maximum of Rs..... (Rupees..... only)

We do hereby undertake to pay the amount demanded under this guarantee without any demur, merely on a demand from the FCRI. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee.

We undertake to pay to the FCRI any money so demanded notwithstanding any dispute or disputes raised by the Contractor/Supplier in any suit or proceeding pending before any court or Tribunal relating thereto our liability under this present being absolute and unequivocal.



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

The payment so made by us under this guarantee shall be a valid discharge of our liability for payment there under and the said Contractor/Supplier shall have no claim against us for making such payment.

We further agree that the guarantee herein contained shall remain in full force until (a) payment has been made to the FCRI by the Bank of the aggregate amount payable hereunder or (b) all the items of Work/Supply as per the order has been completed in accordance with the conditions of the order or till the expiry of this guarantee and the FCRI discharges the guarantee accordingly whichever shall first occur.

We, further agree with the FCRI that they shall have the fullest liberty without consent and without affecting in any manner our obligations hereunder grant time or other indulgence to or compound with the Contractor/Supplier or enter into any agreement or composition or agree to forebear to enforce any of the terms and conditions of the said order, against the Contractor/Supplier or agree to vary any of the terms and conditions of the said order or by any such matter or thing which under the law relating to sureties but for this provision have the effect of so relieving us.

This guarantee shall not be affected by any change in the constitution of the bank or the FCRI of the Contractor/Supplier nor shall this guarantee be affected by any change in the constitution of the FCRI or said Contractor/Supplier by absorption with any other body or corporation and this guarantee shall be available to or enforceable by such body or corporation.

Our guarantee shall remain in force until unless a claim or demand is made within one month after the expiry of the above date, all the FCRI's right under the guarantee shall be deemed as waived/forfeited and we shall be relieved and discharged from all liabilities there under.

We lastly undertake not to revoke this guarantee during its currency except with the previous consent of the FCRI in writing.

Notwithstanding anything to the contrary contained herein.

- a. Our liability under this Bank Guarantee shall not exceed of Rs..... (Rupees..... only).
- b. This Bank Guarantee shall be valid upto
- c. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee if and only if you serve upon us a written claim or demand on or before(Last date of claim)

Place:

Date:



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

IX Details of Indian Agent /Consultant/ Representative

To
Fluid Control Research Institute,
Kanjikode West, Palakkad,
Kerala, India – 678 623

- 1 Name of Indian agent/ Consultant/
Representative :
- 2 Address :
- 3 Nature of Services to be rendered :
- 4 Name of Contract Person :
1. Telephone Number :
2. Fax Number :
3. E-mail address & Web Site :
4. PAN NO. :
5. Agency commission included in
quoted prices as % of quoted FOB
prices (payable in equivalent Indian
rupees upon receipt of acceptance
of items at site) : % In Figures and Words
- a. Relationship (Whether Agent /
Consultant/ Representative/ Retainer
/ Associates) :
- 11 Account No. In Any SBI/HDFC/ICICI
Branch which having E-Banking
Facilities of Indian Agent :
- 12 Branch Code and Account Code :

(Payment towards IAC shall be released through e-banking only)

Note: Copy of agreement between principal and agent to be enclosed with
the bid.

Place: _____ Authorized Signature
Date: _____ Name and Designation
Office Seal



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

X. Commercial Check List

SI No.	Description	Response Yes/No
1	BEC Documentary Evidence	
2	Priced Bid (In separate sealed envelop)	
3	Un priced bid (In separate sealed envelop)	
4	Complete commercial terms and conditions along with un-priced bid	
5	Delivery Period To be indicated in un-priced bid.	
6	Bid validity To be indicated in the un-priced bid.	
7	EMD by DD/Cash/BG from a Public Sector Bank in INR in FCRI format.	
8	Tender Cost by DD/Cash To be attached along with un-priced bid	



Fluid Control Research Institute, Kanjikode West, Palakkad Tender Document – Secondary Gas Flow Calibration Standard

XI. Scope of Contract

1. General

1. Scope of contract shall be as defined in the Purchase Order and Technical Specifications, Drawings and Annexure.
2. Completeness of the equipment shall be the responsibility of the supplier. Any accessories not specifically mentioned in the specifications, but necessary for the satisfactory functioning of the equipment shall be provided by supplier without any extra cost.
3. Supplier shall follow the best modern practices in the manufacture of equipment notwithstanding any omission in the specifications. The true intent and meaning of these documents is that supplier in all respects, design, engineering, manufacture and supply of the equipment in a thorough manner and supply the same within time to the entire satisfaction of FCRI.
4. Supplier shall furnish 2 (two) copies of Technical documents, final drawings, preservation instructions, operation and maintenance manuals, test certificates, spare parts catalogues for all equipments etc. in English to Fluid Control Research Institute.
5. Documents once submitted shall be firm and final and not subject to subsequent changes. Supplier shall be responsible for any loss to FCRI consequent to furnishing of incorrect data/drawings.
6. All dimensions and weight should be in metric system.
7. All equipment to be supplied and work to be carried out shall conform to and comply with the provisions of relevant regulations/Acts as may be applicable to the type of equipment/work carried out and necessary certificates shall be furnished.
8. Supplier shall provide cross sectional drawings, wherever applicable, to identify the spare part numbers and their location. The size of bearings, their make and number shall be furnished, if applicable.
9. Specifications, design and drawings issued to the supplier are not soled or given but loaned. They remain property of FCRI. Supplier and his employees shall not make use of the drawings, specifications and technical information for any purpose at any time except for manufacture against and shall not disclose the same to any person, firm or corporate body.
10. Supplier shall pack, protect, mark and dispatch equipment as per instructions given in the contract.

2. Standards

Equipment supplied under the CONTRACT shall conform to the standards mentioned in the Technical Specifications, or such other standards which ensure equal or higher quality.

3. Use of Contract Documents

Supplier shall not, disclose the Contract or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished therewith, to any person other than a person employed by the supplier in the performance of the Contract. Disclosure to any such person shall be made in confidence and shall extend only so far as may be necessary for purpose of such performance.

4. Modification

1. Modifications with respect to technical and/or commercial aspects including terms of delivery shall be considered valid only when accepted in writing by FCRI.
2. FCRI shall not be bound by any printed conditions or provisions in the supplier's Bid Forms or acknowledgment of Contract, invoices, packing list and other documents which purport to impose any conditions at variance with or supplemental to Contract.



Fluid Control Research Institute, Kanjikode West, Palakkad Tender Document – Secondary Gas Flow Calibration Standard

5. Patent Rights, Liability & Compliance of Regulations

1. Supplier hereby warrants that the use of equipment will not infringe claims of any patent and supplier agrees to be responsible for and to defend at his sole expense all suits and proceedings against FCRI based on any such alleged patent infringement and to pay all costs, expenses and damages which FCRI may have to pay or incur by reason of any such suit or proceedings.
2. Supplier shall indemnify FCRI against all third party claims of infringement of patent, trademark or industrial design rights arising from use of the equipment
Supplier shall also protect and fully indemnify FCRI from any claims from supplier's discretion for any acts of commissions or omission while executing the Contract.
Supplier shall be responsible for compliance and shall protect and indemnify completely FCRI from any claims/penalties arising out of any infringements.

6. Inspection & Testing

1. FCRI shall have the right to inspect and/or to test the Equipment for conformity to specifications.
2. Inspections and tests may be conducted at supplier premises. Facilities and assistance including access to the drawings and production data shall be furnished to the inspectors at no charge.
3. FCRI may reject any inspected or tested equipment fail to conform to the specifications and supplier shall either replace or make necessary alterations to meet specifications requirements at free of cost.
4. FCRI has right to inspect, test and reject the equipment after the equipment arrival at FCRI. It will not be limited or waived by reason of the equipment having previously been inspected, tested and passed by FCRI, or their representative prior to the equipment shipment.
5. FCRI shall follow the progress of the manufacture of the equipment to ensure that the requirements are not being deviated with respect to schedule and quality.
6. Supplier shall allow FCRI to visit, during working hours, the workshops relevant for execution during the entire period of validity.
7. In order to enable FCRI's representatives to obtain entry visas in time, SUPPLIER shall notify FCRI two months before assembly, testing and packing of main equipment. If requested, supplier shall assist FCRI's representatives in getting visas in the shortest possible time (applicable only in case of foreign order).
8. Supplier shall place at the disposal of FCRI, free of charge, with all tools, instruments, and other apparatus necessary for the inspection and/or testing of the equipment. FCRI is entitled to prohibit the use and dispatch of equipment and/or materials, which have failed to comply with the characteristics required for the equipment during tests and inspections.
9. Supplier shall advise in writing of any delay in the inspection schedule with reasons for delay and the proposed corrective action.
10. All tests and trials in general, including those to be carried out for materials not manufactured by supplier shall be witnessed by FCRI. Therefore, supplier shall confirm to FCRI by fax or e-mail about the exact date of inspection with at least 30 days notice. Supplier shall specify the equipment and quantities ready for testing and indicate whether a preliminary or final test is to be carried out.



Fluid Control Research Institute, Kanjikode West, Palakkad Tender Document – Secondary Gas Flow Calibration Standard

11. FCRI should waive the right to witness the test; timely necessary information will be given accordingly.
12. Any and all expenses incurred in connection with tests, preparation of reports and analysis made by qualified laboratories, necessary technical documents, testing documents and drawings shall be at supplier's cost. The technical documents shall include the reference and numbers of the standards used and wherever deemed practical by FCRI, copy of such standards.
13. Arrangements for all inspections required by Indian Statutory Authorities and as specified in technical specifications shall be made by supplier.

7. Rejection of Equipment

1. When equipments/materials are rejected, the supplier shall be intimated with the details of such rejected equipments/materials, reasons, and location. Supplier shall remove the item or give instructions as to dispose within 15 days. In the case of dangerous, infected and perishable materials within 48 hours, failing which FCRI will either return the materials to the contractor freight to pay or otherwise dispose at the contractor's risk and cost. FCRI shall be entitled to recover handling and storage charges for the period of not removed, @ 5% of the values of materials for each month or part of a month till the rejected materials are finally disposed off.
2. Inspection at supplier's works by FCRI shall not prejudice FCRI's claim for rejection of the equipment on final inspection at FCRI
3. If equipments are not of specification or fail to perform specified duties, FCRI shall reject the equipment and ask free replacement at supplier's cost and risk.
4. Equipment rejected shall be removed by the Supplier at his cost within 15 days of notice after repaying the amounts received against the supply. FCRI shall in no way be responsible for any deterioration or damage to the equipment under any circumstances whatsoever.
5. In case of rejection, FCRI shall have the right to recover the amounts, if any, from any of invoices.

8. Time Schedule

1. Supplier shall submit to FCRI, his time schedule regarding documentation, manufacture, testing, supply, erection and commissioning of the Equipment.
2. The time schedule shall be in the form of network/a bar chart clearly indicating all main or key events as above.
3. FCRI shall have the right to inspect supplier's premises a view to evaluate the actual progress of work on the basis of supplier's time schedule documentation.
4. Supplier shall advise FCRI, at the earliest possible date of any anticipated delay in progress.
5. In case progress at various stages are not as per phased time schedule and are not satisfactory. FCRI may give notice of the same in writing to the supplier to make good the failure, neglect or contravention. Should supplier fail to comply with such notice FCRI shall have the option and be at liberty to take the contract wholly or in part out of the supplier's hand and make alternative arrangements to obtain the requirements and completion of contract at the supplier's risk and cost and recover from the supplier all extra cost incurred by FCRI on this account. In such event FCRI shall not be responsible for any loss, supplier may incur and shall not be entitled to any gain. FCRI shall, in addition, have the right to encash Performance Guarantee in full or part.



Fluid Control Research Institute, Kanjikode West, Palakkad Tender Document – Secondary Gas Flow Calibration Standard

9. Delivery

1. Delivery of the equipment shall be made by the supplier in accordance with terms and shall remain at the risk of the supplier until delivery has been completed.
2. Delivery shall be deemed to have been made,
 - a) In case of FOB, CFR & CIF, when the Equipments have been put on board the Ship/Aircraft and a clean Bill of Lading/Airway Bill are obtained.
 - b) In case of FOT site (for Indian bidders) on receipt of Equipment by FCRI.
3. Delivery terms are binding and essential and consequently, no delay is allowed without the written approval of FCRI. Any request concerning delay will be void unless accepted by FCRI.
4. Delivery time shall include time for submission of drawings for approval, incorporation of comments, if any, and final approval of drawings by FCRI. It shall be deemed to be the essence of the contract.

10 Transportation

1. Where the supplier is required to deliver the equipment FOB, transport of the equipment shall be arranged and paid for by the SUPPLIER and the cost thereof shall be included in the bid.
2. Where the supplier is required to deliver the equipment CFR or CIF, transport of the Equipment shall be arranged and paid for by the supplier and the cost shall be included in the bid.

11 Incidental Services

1. Supplier shall furnish tools for assembly and maintenance for performance/supervision and start-up of equipment.
2. Furnishing tools for assembly and/or maintenance.
3. Performance/supervision/maintenance/repair of the supplied Equipment, for a period time agreed, provided that this service shall not relieve the supplier of any warranty/guarantee obligations under the contract.
4. Training of FCRI's personnel at the supplier's plant and/or at site, in assembly, start-up operation, maintenance and/or repair at no extra cost. However, FCRI will bear boarding, lodging & personal expenses of trainees.
5. Supplier shall depute necessary personnel for supervision and/or erection of the Equipment at site for duration to be specified by FCRI on mutually agreed terms.
6. Supplier's personnel shall be available at site within seven days for emergency action and twenty-one days for medium and long-term assistance, from the date of notice given by FCRI.
7. Cost of applicable incidental services shall be shown separately in the price schedules.

12 Spare Parts and Accessories

1. Supplier shall furnish a list of recommended spares and accessories for the equipment required during start-up and commissioning. Supplier shall furnish a list of recommended spares and accessories, if required during the warranty period. Supplier shall quote for spares & accessories as per Material Requisition.



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

2. In the event of termination of production of the spare parts:
 - i) Advance notification to FCRI of the pending termination, in sufficient time to permit FCRI to procure needed requirements, and
 - ii) Following such termination, furnishing at no cost to FCRI, the blue prints, drawings and specifications of the spare parts, if any when requested.
3. Supplier shall supply item wise list with value of spare parts and maintenance tools requirements, along with full details of manufacturer/vendor for such spares/maintenance tools.
4. Spare parts shall be new and of first class quality as per engineering standards/ codes free of any defects deficiency in design, materials and workmanship and also shall be completely interchangeable with the corresponding parts.
5. Type and sizes of bearings shall be clearly indicated.
6. Spare parts shall be packed for long storage under tropical climatic conditions in suitable cases, clearly marked as to intended purpose.
7. A list of special tools required for normal maintenance and special handling and lifting appliances, if any, for the Equipment shall be submitted to FCRI.

13 Insurance

1. Equipment shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery.
2. Where delivery is on FOB or CFR basis, marine insurance shall be the responsibility of FCRI.

Insurance Requirements:

- | | | |
|--------------------|---|---|
| Indigenous Bidders | : | Transit risk insurance shall be arranged and borne by FCRI. |
| Foreign Bidders | : | Marine insurance as well as transit insurance in India shall be arranged and borne by FCRI. |

14 Guarantee

1. Supplier shall be supply the Equipment or Materials strictly in accordance with the specifications, drawings, data sheets, other attachments and conditions. No deviation from such specifications or alterations or of these conditions shall be made without written permission of FCRI, which must be obtained before any work. Equipment, irrespective of whether engineering, design data or other information has been furnished, reviewed or approved by FCRI/shall be guaranteed to be of the best quality and shall be free from faulty design, workmanship and materials, and to be of sufficient size and capacity and of proper materials so as to fulfill in all respects all operating conditions,
2. Supplier shall make alterations, repairs and replacements for any trouble or defect originating with the design, material, workmanship or operating characteristics of any materials arises at any time prior to twelve (12) months form the date of the commissioning or twenty four (24) months from the date of last shipment whichever period shall first expire, at his own expense and as promptly as possible. It may necessary to permit the materials to function in accordance with the specifications and to fulfill the forgoing guarantees. Supplier shall be guarantee for repaired or replaced materials/items for a period of not less than twelve (12) months from the date of repair/ replacement. In the event that the materials supplied do not meet the specifications and/or not in accordance with the drawings data sheets or the terms of the Contract and rectification is required at site, FCRI



Fluid Control Research Institute, Kanjikode West, Palakkad Tender Document – Secondary Gas Flow Calibration Standard

shall notify the SUPPLIER giving full details of differences. The supplier shall attend the site within seven (7) days of receipt of such notice to meet and agree with representatives of FCRI, the action required to correct the deficiency. Should the supplier fail to attend, FCRI shall immediately rectify the work/materials and supplier shall reimburse to FCRI all costs and expenses incurred in connection with such trouble or defect.

3. Supplier shall guarantee that the performance of the equipment shall be in conformity with the specifications and shall perform the specified duties.
4. If the supplier fails, he shall investigate the causes and carry out necessary rectifications/modifications to achieve the guaranteed performance. In case the supplier fails to do he shall replace the equipment and prove guaranteed performance of the new equipment without any extra cost.
5. If the supplier fails to prove the guarantee, FCRI shall take over the equipment and rectify, if possible, to fulfill the guarantee. All expenditure incurred by FCRI shall be to supplier's account.

15 Subletting & Assignment

The contractor shall not without previous consent in writing of FCRI authority, sublet, transfer or assign the contract or any part thereof or interest therein or benefit or advantage thereof in any manner whatsoever. Provided, nevertheless, that any such consent shall not relieve the contractor from any obligation, duty or responsibility under the contract.

16 Termination

1. If the supplier fails to deliver the equipment within the time specified, If the supplier fails to perform any other obligation and If the supplier does not cure his failure within a period of 30 days after receipt of the default notice, FCRI may terminate the contract in whole or in part.
2. FCRI shall procure equipment similar to those undelivered and the supplier shall be liable to FCRI for any excess costs. However, supplier shall continue performance of the contract to the extent not terminated.
3. In case of termination of contract, FCRI shall not be issued any type of enquiry to the party for three years from the date of termination.
4. Termination for Insolvency FCRI may at any time, terminate the contract by giving written notice to the supplier, without compensation to the supplier, if the supplier becomes bankrupt or otherwise insolvent, that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to FCRI.

17 Force Majeure

1. Force Majeure shall be limited to
 - a) War/hostilities
 - b) Riot or Civil commotion
 - c) Earthquake, flood, tempest, lightening or other natural physical disaster.
 - d) Restrictions imposed by the Government or other statutory bodies
2. Supplier shall inform FCRI duly certified by the local chamber of commerce or statutory authorities, causes of delay within seven days of the occurrence and cessation of such Force Majeure Conditions. FCRI reserves the right to cancel the contract if the delay lasting over one month.
3. Supplier shall specify the extent of Force Majeure Conditions prevalent in their works at the time of submitting their bid and shall take into consideration in bid. In the event of Force Majeure cause, the supplier or FCRI shall not be liable for delays in performing their obligations and delaying period will be extended.



Fluid Control Research Institute, Kanjikode West, Palakkad Tender Document – Secondary Gas Flow Calibration Standard

18 Resolution of Disputes/Arbitration

1. FCRI and supplier shall make every effort to resolve amicably by direct negotiations any disagreement or dispute
2. If FCRI and the supplier have been unable to resolve amicably within thirty days, either party may require that the dispute be referred for resolution to the formal mechanism.
3. The Contract shall be construed and operated as an Indian Contract in accordance with Indian Laws as in force for the time being and is subject to and referred to Indian Court.

19 Arbitration

1. All disputes, controversies, or claims between the parties, where the decision of the Engineer-in-Charge is deemed to be final and binding, which cannot be mutually resolved time shall be referred to Arbitration. FCRI shall suggest a panel of three independent and distinguished persons to select one to act as the sole Arbitrator. In the event of failure of the Supplier to select within 30 days, FCRI shall have discretion to proceed with the appointment of the Sole Arbitrator. The award of the Sole Arbitrator shall be final and binding on the parties and unless directed/awarded otherwise by the Sole Arbitrator, the cost of arbitration proceedings shall be shared equally by the parties.
2. The arbitration proceeding shall be in English and the venue shall be at Palakkad, Kerala India. Subject to the exclusive jurisdiction of the Courts situated in the State of Kerala, India.
3. The work shall continue during the Arbitration proceedings and no payment shall be withheld during arbitration.

20 Notices

1. Any notice given by one party to the other shall be sent by email and confirmed by fax.
2. A notice shall be effective when delivered or it's effective date, whichever is later.

21 Taxes & Duties

1. Foreign Supplier is entirely responsible for taxes, stamp duties, license fees, and other such levies imposed in foreign country.
2. Indian supplier shall be entirely responsible for all taxes, licence fees etc. incurred until the delivery of equipment to FCRI.
3. FCRI is permitted for claiming Customs Duty exemption through our duty free passbook, on Equipment/Spare parts/Accessories and Consumables imported, with reference to Govt. Notification No. 51/96-Customs dated 23rd July 1996.
4. Income tax payable for services rendered by supplier shall be as per the Indian Income Tax Act and shall be borne by supplier. Bidder/supplier shall ascertain the amount of these taxes and to include them in bid price.

22 Books & Records

1. Supplier shall maintain adequate records and shall make them available for inspection and audit by FCRI or their authorized agents or representatives during the terms of Contract until expiry of the performance guarantee.



Fluid Control Research Institute, Kanjikode West, Palakkad Tender Document – Secondary Gas Flow Calibration Standard

23 Permits & Certificates

1. Supplier shall procure all necessary permits, certificates and licenses required by virtue of all applicable laws, regulations, ordinances and other rules in effect at the place where any of the work is to be performed, and supplier agrees to hold FCRI harmless from liability or penalty which might be imposed by reason of any asserted or established violation of such laws, regulations, ordinances or other rules.
2. Mill test certificates relevant to chemical analysis and mechanical properties of the materials used for equipment construction as per the relevant standards.
3. Test certificates on hydrostatic and pneumatic tests in case of valves and actuators
4. Test reports on radiograph and ultrasonic inspection.
5. Test report on operation of equipment conforming to specification.
6. Test reports and certificates as required by API 6D and this specification.

The certificates shall be valid only when signed by FCRI and certified equipments shall be dispatched to FCRI.

24 General

1. Losses due to non-compliance of Instructions:
Losses or damages occurring to FCRI owing to the supplier's failure to adhere to any of the instructions shall be recoverable from the supplier.
2. All costs, damages or expenses which FCRI may have paid, for which supplier is liable, may be recovered by FCRI from any money due to or becoming due to the SUPPLIER under this Contract. If the same due to the SUPPLIER be not sufficient to recover the recoverable amount, the SUPPLIER shall pay to FCRI, on demand, the balance amount.
3. No sum paid by FCRI nor any extension of the date for completion granted by FCRI shall affect or prejudice the rights of FCRI against the supplier or relieve the supplier of his obligation for the due fulfillment of CONTRACT.
4. No claims or correspondence shall be entertained by FCRI after 90 days after expiry of performance guarantee

25 Fall Clause

1. Price charged for equipment/materials supplied under the order shall in no event exceed the lowest price at which the supplier or his agent/principal/dealer sells the equipments/materials of identical description to any organization/department of the Central Govt./Dept. Of a State Govt./Statutory Undertaking of the Central/State Govt. as the case may be, during the currency of the order.
2. If the supplier/agent/principal/dealer reduces the sale price, he shall notify such reduction the FCRI.
3. Supplier shall furnish the following certificate to FCRI along with each bill for payment for supplies made against this order: - "We certify that there has been no reduction in sale price of the items/Equipment/materials of description identical to those supplied to FCRI under the order herein and such items/Equipment/materials have not been offered/sold at a price lower than the price charged to FCRI under the order".



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

26 Publicity & Advertising

1. Supplier shall not make a reference to FCRI or any Company affiliated with FCRI or to the destination or the description of Equipment or services supplied under the contract in any publication, publicity or advertising media without the written permission of FCRI.

27 Re-order

1. FCRI reserves the right to repeat order upto 50% of the total order value without any change in unit price or other terms and conditions within 6 months of first order.

28 Limitation of Liability

1. **Total liability of supplier under the Agreement shall be limited to 100% of Agreement / Order price. However, neither party shall be liable to the other party for any indirect and consequential damages, loss of profits or loss of production.**



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

XII. General Rules and Directions for Guidance

1. Bid Submission

1. Tenders shall be submitted in sealed covers superscribing the Tender Number and name of the work due date and nature of bid (priced or unpriced), and addressed legibly to officer inviting the tender. Full name and address of the tenderer should be written on the envelope as well as on the tender below the signature.
2. All the pages of the tender documents and any other enclosures submitted by the tenderer must properly signed or initialed and dated on each page, and also signed and dated at the places mentioned in the documents by the tenderer or such person or persons on his behalf as are legally authorized or required to sign for the tenderer. The tenderer shall in particular satisfy the Institute that he is competent and authorized to submit the tender and to enter into a legally binding contract with the Institute on behalf of himself, his firm, Company or Corporation as the case may be. A person signing the tender or any document forming part of the tender on behalf of another shall be deemed to warrant that he has the requisite authority of sign for other, and if, on enquiry, it appears that the person so signing has no authority to do so, the Institute may, without prejudice to any other Civil and Criminal remedies, cancel the contract and hold the signatory liable for all costs and damages.
3. Schedule of quantities and rates should be carefully and properly filled in. All rates should be indicated in words as well as in figures. Erasures and alterations in the tender documents should be avoided. If any corrections are necessary the original entry should be scored off and new entry legibly made duly attested by the full signature of the tenderer with date. Failure to do so may cause rejection of the tender by the Institute at its discretion. Any statement and/or letters signed separately and issued to the Institute either before or after the tender may not be considered.
4. In case of firms, all partners of the firm or such person or persons as may be legally competent to sign for the firm should sign the tender documents. In case of company, the official seal of the company should be affixed in the tender documents and should be signed by such person(s) as may be authorized by the articles of Association of the Company to sign for and on behalf of the Company. A copy of the Articles of Association should be sent with the tender. In any case, the tenderer should disclose his constitution and copies of all necessary legal documents in support thereof such as the duly registered partnership deed in the case of partnership firm should be produced as and when called for by the Institute.
5. Each tenderer shall submit a declaration as to whether he is an individual, firm or Association of firms, Company or Corporation and has the requisite organization including technical and other personnel and financial and other resources to handle the work. Full information, supported by documentary evidence shall be furnished by the tenderer in regard to the following among other things so as to demonstrate his ability to undertake the work as specified.
 - a) In the case of firm, company or corporation
 - i. The legal name, the nature of business and the date and place of registration (including the state of incorporation where it is a corporation).
 - ii. The authorized, subscribed and paid up capital.
 - iii. The names and addresses of all the Directors including those of the Chief Executive Officer, President, Secretary or the person authorized to bind the firm, company or corporation in the matter.



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

- b) Tenderer shall include the names and addresses of all the partners in case of partnership.
- c) If the tenderer is an association of firms, the details of all participating firms shall be shown in tender.
- d) In the case of Indian Agent of a Foreign Organization, percentage of commission payable to Indian Agent, copy of agency agreement with Foreign Organization and certificate of enlistment with DGS&D under compulsory registration scheme of Ministry of Finance.

The Institute will be the sole judge as to the merits of the tender's ability to perform the work. Non-submission of documentary evidence of any of the aforementioned aspects may render the tender liable to summary rejection.

- 6. Total amount of tender should be written in the same language that the tender signed.
- 7. The specified amount of Earnest Money must be deposited either by NEFT/RTGS or Bank Guarantee. If the EMD by Bank Guarantee, the same should be enclosed with the Technical Bid. *Cheque/Demad Draft will not be accepted.*
- 8. The Earnest Money of the successful tenderer will be retained towards 'Security Deposit' and in the case of others, will be returned on application after finalization of the purchase.
- 9. The Earnest Money shall be liable to be forfeited without prejudice to the other rights and remedies of the Institute in the event of the tenderer failing (a) to keep his tender valid and open for acceptance by the Institute for and during the period of six months reckoned from the date of opening of tenders; or (b) to furnish, the requisite documents, etc. within the specified time.
- 10. The Security Deposit shall liable to be forfeited without prejudice to the other rights and remedies of the Institute if the successful tenderer is failing to accept the purchase order placed by the Institute, within 15 days of its issue. The Institute shall also have the right to forfeit the Security Deposit in case the suppliers fail to execute the order as per the terms & conditions of the order.
- 11. Should the tenderer have relative or relatives, or in the case of a firm or company or contractors, one or more of its shareholders employed in any capacity in the Institute, the tenderer should furnish complete information to that effect at the time of submission of the tender.
- 12. Tenders which do not fulfill all or any of the above conditions or incomplete in any respect are liable to be rejected.
- 13. The right of accepting any tender or rejecting any or all tenders without assigning any reason is reserved.
- 14. Tenderer should be enclosed Sales tax and Income tax clearance certificates along with the tender.
- 15. FCRI has standard payment terms (ie) 100% of the material cost will be paid within 45 days from the date of receipt of the material at FCRI and also in producing a Bank Guarantee for 10% of the value as performance guarantee valid for 12 months from the date of commissioning or 18 months from the date of supply whichever is earlier. The PBG should be submitted in Indian Rupees, in our format, from a Public Sector Bank.



Fluid Control Research Institute, Kanjikode West, Palakkad Tender Document – Secondary Gas Flow Calibration Standard

16. Tenderer can notify FCRI in writing or by faxing or by email for any clarification on documents. FCRI will respond in writing to any request for clarification on bidding documents within 5 days prior to the deadline for the submission of bids. FCRI's response will be sent to all prospective bidders who have downloaded bidding documents.
17. At any time prior to the bid due date, FCRI may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents, by issuing addenda.

Any addendum thus issued shall be part of the Bidding Documents pursuant to ITB Clause-5.1 and shall be notified in writing by fax/post to all prospective bidders. Prospective bidders shall promptly acknowledge receipt of each addendum by post, fax and email to FCRI.

- 18 I shall extend the bid due date in order to allow prospective bidders, a reasonable time to furnish their most competitive bid considering the amendments issued.

2 Documentation

Documentation shall be delivered in due time, in proper form and in the required number of copies as specified, in English.

Vendor shall submit the following documents during the submission of bid:

In pursuant to ITB Clause 9, the bidder shall furnish, as a part of the bid, document establishing the eligibility and conformity to the bidding documents of all equipment and services, which the bidder proposes to supply under the Contract.

Description of the essential technical and performance characteristics of the Equipment and a clause-by-clause commentary on FCRI'S Technical specifications demonstrating the Equipment and services' substantial responsiveness to the specifications.

General arrangement / assembly drawings showing all features and relative positions and sizes of vents, gear operator / actuator, painting, coating and other external parts together with overall dimensions.

Sectional drawing showing major parts with reference numbers and material specification and a blow-up drawing of ball-seat assembly shall be furnished complying the requirement of this specification.

For purpose of the commentary the bidder shall note that standards for workmanship, material and equipment, and reference to brand names or catalogue numbers, designated by FCRI in its Technical Specifications are intended to be descriptive only and not restrictive.

The drawings to be submitted shall be in total compliance with the requirement of technical specification and data sheets of equipment with no exception & deviation.

Detailed sectional arrangement drawings showing all parts with reference numbers and material specifications as referred above.

Assembly drawings with overall dimensions and features. Complete dimensional details of support foot (where applicable) shall be indicated in these drawings as referred applied on the equipment.

Manufacture of equipment shall commence only after approval of the above documents. Once the purchaser has given the approval, any changes in design, material and method of Manufacturer shall be notified to FCRI whose approval in writing of all changes shall be obtained before the item is manufactured.



Fluid Control Research Institute, Kanjikode West, Palakkad Tender Document – Secondary Gas Flow Calibration Standard

3. Withdrawal and Modification of Tender

Bidder can modify or withdraw his bid after the bid submission, but before the due date of submission provided that the written notice of the modification, including substitution or withdrawal of the bid is received by FCRI prior to the due date for submission of bids.

Bidder's modification or withdrawal notice shall be prepared, sealed, marked and delivered in accordance with the provisions of ITB Clause-20, with the envelopes marked "modification" or "withdrawal" as appropriate. A withdrawal notice may also be sent by fax/post, but followed by a signed confirmation copy post marked not later than due date for submission of bids.

No bid shall be modified after the due date for submission of bids.

No bid shall be allowed to be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the bidder on the Bid Form. Withdrawal of a bid during this interval shall result in the bidder's forfeiture of his bid security.

4. Process Confidentially

Information relating to the examination, clarifications, evaluation and comparison of bids and recommendations for the order, will not be disclosed to bidders or any other person officially concerned with. FCRI requires that Bidders/Suppliers observe the highest standard of ethics during the procurement and execution of the order. In pursuance of this policy, FCRI defines for the purposes of this provision

5. Contacting FCRI

From the time of the bid opening to the time of the release of order, if any bidder wishes to contact FCRI for any matter relating to the bid, he should do so in writing.

6. Conversion To Single Currency

To facilitate evaluation and comparison, FCRI will convert all bid prices expressed in the amounts in various currencies to Indian Rupees at the bills selling exchange rate declared by the State Bank of India on the day prior to price bid opening.

7. Supply & Advance Notice

Mode of transport shall be through road only.

Immediately on dispatch, Supplier shall send advance information of dispatch particulars, by way of fax message to the following, giving details of Transport, LR no. its date, Invoice No., Date & value, No. of cases, gross weight, contents, etc. to M/s. Fluid Control Research Institute, Kanjikode west, Palakkad, Kerala, India – 678 623, Phone: 91 0491 2566120, 2566206 Fax No. 91 0491 2566326.

Supplier shall ensure that transmission of dispatch documents are arranged in accordance with the contract terms. In case of delay in clearance due to non-availability of documents shall be the responsibility of supplier & will be liable to bear expenses incurred on account of demurrage, wharfage etc.

8. Preparation of Despatch Documents

All documents including LR, packing-list, Invoice etc. shall be in English. LR Invoice and packing list specifically must show, Mark & No., contents, case wise, consignee, final destination and all other particulars. The packing list must also show the actual contents in



Fluid Control Research Institute, Kanjikode West, Palakkad Tender Document – Secondary Gas Flow Calibration Standard

each case, net & gross weights and dimension with number of packages. The invoice must show item wise price break –up.

One set of Despatch Documents should include the following documents.

- i) LR (original)
- ii) Invoice in Triplicate
- iii) Packing List in Triplicate
- iv) Manufactures test certificates/inspection note, warranty to Quality Certificates and any other document as specified in Purchase order

9. Shipping (For Foreign Bidders)

Equipment packing

Equipment packing shall be strong and sturdy. Don't frail the packing that may cause to damage the equipment when loading/unloading, pushing and crane lifting etc. supplier is responsible for any damages occurred while shipping the equipment. All packaging shall be done so as to minimize volume and weight as much as possible without jeopardizing the safety of the material. All packing materials shall be new and shall be of packer's standard for export shipments. Fragile articles should have special packing materials depending on type of materials.

Surface of equipment shall be thoroughly cleaned, freed from rust and grease and applied with sufficient coats of corrosion resistant paint. Surface preparation shall be carried out by shot blasting to SP-6 in accordance with "Steel Structures Painting Council – Visual Standard SSPC-IS-1". Manufacturer shall indicate the type of corrosion resistant paint used, in the drawings submitted for approval. Sealant lines and cavities of the valve shall be filled with sealant before shipment.

All mechanical and electrical equipment and other heavy articles should be securely fastened to the bottom of the case, to avoid damage.

All packages requiring handling by crane should have sufficient space at appropriate place to put sling of suitable dia (strength). Irons/steels angle should be provided at the place where sling markings are made to avoid damage to package/equipments while lifting.

Attachments and spare parts of equipments and all small pieces shall be packed separately in wooden cases with adequate protection inside the case and sent along with main equipment. Each item shall be tagged so as to identify it with the main equipment and part number and reference number shall be indicated.

All protrusions shall be suitably protected and openings shall be blocked by wooden/steel covers. All threaded fittings and pipes should be greased and provided with plastic caps

Wherever required equipments/materials shall be packed in polythene bags and silica gel or similar dehydrating compound shall be put inside the bags.

Detailed case wise packing list in waterproof envelope shall be inserted in each package together with equipment/material. One copy of 'Detailed Packing List' shall be fastened outside of the package in waterproof envelope and covered by metal cover. In case of bigger dia pipes and large equipments, documents contained in the envelope shall be fastened inside a shell connection with an identifying arrow sign 'Documents' applied with indelible paint.

10. Marking on Equipment.

Following markings are required shall appear on three sides of each package with proper paint/indelible waterproof ink for air / sea transportation.



Fluid Control Research Institute, Kanjikode West, Palakkad Tender Document – Secondary Gas Flow Calibration Standard

Name, Address and trademark of Supplier :	
For :	Fluid Control Research Institute.
Airport/Port of despatch :	
Airport/Port of destination :	
P.O.No. :	
Item Description :	
Net weight :	
Gross weight :	
Case No. :	
(No. of total cases) :	
Dimension :	
Order Number :	
Equipment Size and Rating :	
Tag Number :	
Serial Number :	
Body Material Designation (MSS-SP-25) :	

Important

Most appropriate and suitable packing for economical air/sea freight applicability, and shipping documentation, flight/shipment invoice and AWB/Bill of Lading & other documents as per normal practice shall be enclosed.

11. Disposal of Shipping Documents

Sea Shipments

The supplier shall prepare the complete shipping documents in all respects including three original stamped copies of Bill of Lading and courier the same as under :

- Three copies of original Bill of Lading with one non-negotiable copy of Bill of Lading along with three copies each of original (a) Invoice, (b) Packing List, and (c) all other documents as specified in L/C shall be forwarded / negotiated through Beneficiary's Bank to L/C Opening / Issuing Bank.
- One set of non-negotiable shipping document as mentioned towards "M/s Fluid Control Research Institute Kanjikode west, Palakkad, Kerala, India – 678 623, Phone: (91) 491-2566120, 2566206, Fax No. (91) 491-2566326" to facilitate in pre-assessment of Custom Duty & other necessary formalities at Indian Port before arrival of consignment for speedy clearance of same.
- A set of non-negotiable shipping document as mentioned towards "M/s Fluid Control Research Institute Kanjikode west, Palakkad, Kerala, India – 678 623, Phone: (91) 491-2566120, 2566206, Fax No. (91) 491-2566326" for advance information, scrutiny of documents (discrepancy, if any) & co-ordination.

12. Air Shipments

Supplier shall prepare complete shipping documents including three original stamped copies of MAWB/HAWB/AWB and courier the same as under: -

- Three copies of original AWB with one copy of non-negotiable AWB along with three copies each of original (a) Invoice, (b) Packing List, and (c) all other documents as specified in L/C shall be forwarded / negotiated through Beneficiary's Bank to L/C opening / Issuing Bank.
- One set of non-negotiable shipping documents towards "M/s Fluid Control Research Institute, Kanjikode west, Palakkad, Kerala, India – 678 623, Phone: (91) 491-2566120, 2566206, Fax No. (91) 491-2566326" to facilitate in pre-assessment of Custom Duty &



Fluid Control Research Institute, Kanjikode West, Palakkad Tender Document – Secondary Gas Flow Calibration Standard

other necessary formalities at Indian Port before arrival of consignment for speedy clearance of same.

- iii) One set of non-negotiable shipping documents towards "M/sFluid Control Research Institute, Kanjikode west, Palakkad, Kerala, India – 678 623, Phone: (91) 491-2566120, 2566206, Fax No. (91) 491-2566326" for advance information, scrutiny of documents & co-ordination.

13. Short Supply

Supplier should thoroughly check all items in the packing before effecting shipment. If any item(s) are found short packed in sound boxes on examination at project site, Supplier shall be responsible to supply short packed items free of charge on receipt of advice from FCRI. Supplier shall also be responsible to bear the import duty levied by Indian Customs on such short packed items.

14. Shipping Instruction (For Domestic bidders)

Marking

Supplier shall dispatch the consignment in road transport worthy packing conforming to the prescribed current standard. Packing should withstand journey & ensuring the safety to en-route & also arrival of equipment at ultimate destination in good condition.

Following marking shall appear on packing on outer side:

Name, Address and trade mark of Supplier :	
For :	Fluid Control Research Institute
Origin of Equipment :	
Equipment Destination :	
Consignee :	
Order No. :	
Item :	
Net Weight :	
Gross Weight :	
Cases No. :	
No. of total cases :	
Dimension :	
Order Number :	
Equipment Size and Rating :	
Tag Number :	
Serial Number :	
Body Material Designation (MSS-SP-25) :	

15. Dispute

Any dispute regarding the Tender/Purchase Order shall be deemed to have arisen in Palakkad and only competent court in Palakkad will have jurisdiction.

16 Overruling Clause

Notwithstanding anything stated anywhere in this document, the Director FCRI has the power to revise/add/review/delete/modify any of the conditions/statements indicated therein



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

XI . Award of Contract

1. Post Qualification

In the absence of pre qualification, FCRI will determine to its satisfaction whether the lowest bidder is qualified to satisfactorily perform the contract.

The determination criteria will be bidder's financial, technical and production capabilities as well as such other information as FCRI deems necessary and appropriate.

Affirmative determination will be a prerequisite for award of contract to the bidder. A negative determination will result in rejection of the bidder's bid.

2. Award Criteria

FCRI will award the contract to Bidder whose bid has been determined as responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

3. Change in Quantities

FCRI reserves the right at the time of award of ORDER to increase or decrease by upto 15% the quantity of EQUIPMENT/Item specified in the Material Requisition, without any change in unit price or other terms and conditions. Variation beyond this limit will be subject to mutual agreement between FCRI and the Supplier.

4. Corrupt or Fraudulent Practices

"Corrupt practice" means the offering, giving, receiving or soliciting of any thing of value to influence the action of official in the procurement process or in contract execution. Any effort by a bidder to influence FCRI in any manner in respect of bid evaluation or award will result in the rejection of that bid.

"Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of FCRI, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive FCRI of the benefits of free and open competition;

FCRI will reject a proposal for award of it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question. FCRI will declare a firm ineligible, either indefinitely or for a stated period of time, if at any time FCRI determines that the firm has engaged in corrupt or fraudulent practices in competing for or in executing a contract.



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

XII Preambles To Schedule Of Quantities

1. Rates quoted shall include all the operations, materials, etc., mentioned in the specifications of respective items of work, schedule of quantities, the preambles and required to complete the job.
 2. Rates quoted shall include all labour, materials, tools, plants, equipments and other sundries etc, for workman like completion of work.
 3. Rates quoted shall be firm and shall not be subject to any variation due to increase in labour wages, cost of materials etc. or any other price variation whatsoever either by act of Government or otherwise whether during the stipulated period of execution or during extended period of completion if any.
 4. The works "as described", "as specified", "as shown", "as directed" or "as approved" shall mean as described in the specifications, schedule of quantities and other tender documents, as shown on the drawings and as directed or as approved by the Engineer in-charge.
 5. Your offer should remain valid for 6 months from the date of opening of tenders.
 6. For the purpose of quoting the rates, you may treat it as a case where there is no "C" or "D" form.
 7. The rate of taxes should be shown in the schedules and which should cover all taxes whatever form may be applicable and as prevailing on the date of quotation.
 8. The central excise duty tariff item and the normal duty thereof should be indicated separately. We are permitted Excise Duty Exemption with reference to Govt. Notification No. 10/97-Central Excise dated 1st March 1997.
 9. We are permitted Customs duty exemption with reference to Govt. Notification No. 51/96-Customs dated 23rd July 1996.
 10. Any concession in excise duty/sales tax enjoyed by you should be clearly indicated in the covering letter.
 11. In case the components as per our specification is not available, you may quote for the components of better specifications with clear indication of make, technical details etc. However such alternative components will be considered only on extraordinary circumstances.
 12. Liquidated damages for delay beyond the agreed delivery and commissioning schedule @0.5% per week subject to maximum of 10% of the total order value will be applicable.
 13. Failure to supply the materials as per delivery schedule is liable to result in cancellation of the order.
 14. Descriptive leaflets, brochures, drawings etc. showing the details should invariably be attached with your quotation.
 15. Declaration to the effect that the equipment supplied is original and is not reconditioned or refurbished items.
- Note:** Preambles apply to all the sections of the schedule of quantities and tendered rates shall take into account all these provisions in addition to various provisions in other parts of the tender documents.



फ्लुइड कंट्रोल रिसर्च इंस्टिट्यूट
FLUID CONTROL RESEARCH INSTITUTE

आई.एस.ओ 9001:2008 प्रमाणित एन.ए.वी.एल. प्रत्यायित संगठन
An ISO 9001:2008 certified NABL accredited organisation
(भारत सरकार, भारी उद्योग एवं लोक उद्यम मंत्रालय के अधीन)
(Under Govt. of India, Ministry of Heavy Industries & Public Enterprises)

MANDATE FORM FOR E-PAYMENT

1	Name of the Beneficiary	FLUID CONTROL RESEARCH INSTITUTE
2	Address	Kanjikode (West), Palakkad, Kerala - 678 623 E mail: fcricriindia.com Web: www.fcricriindia.com Phone: +91 491 2566120/2566206 2569010 (Marketing) Fax: +91 491 2566326
3	PAN	AAAAF0138K
4	Name of the Bank	State Bank of India (SME Branch) V&V Apartment Opp ITI, Kanjikode (W), Palakkad 678 623. Phone: +91 491 2566411/2566237 Email id : sbi.06640@sbi.co.in
5	Bank Account No	10258760349
6	Type of Account	Current
7	Bank Branch RTGS IFSC Code	SBIN0006640
8	Bank Branch Code	06640
9	9 Digit MICR Code of Branch	678002007


Authorised Signatory

BANK CERTIFICATE

We confirm that the details given above are correct as per our records.

Place:

Date: 17 NOV 2016



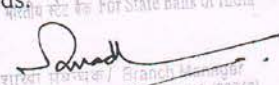
एफ.सी.आर.आई - उद्योग के लिए एक संसाधन
FCRI - A RESOURCE FOR INDUSTRY

कान्जिकोड (पश्चिम), पालक्काड, केरल - 678 623

Kanjikode (West), Palakkad, Kerala - 678 623

☎ 91-491-2566120/2566206/2569009/2569135 📠 91-491-2566326

✉ fcricri@sbiindia.com 🌐 www.fcricriindia.com


Signature & Stamp
of authorised bank official



C-026	C-056	T-027
C-254	C-255	



VOLUME – III of III

PRICE SCHEDULE



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

FLUID CONTROL RESEARCH INSTITUTE

KANJIKODE WEST – 678 623, PALAKKAD, KERALA

(Under Ministry of Heavy Industries – Govt. of India)

Phone: (91) 491-2566120 / 2566206 / 2569009 Fax: 2566326

E-mail: purchase@fcriindia.com, fcri@vsnl.com Website: <http://www.fcriindia.com>

TENDER FORM

I/We hereby tender for the execution for.....
.....of the item specified in the
under written memorandum within the time specified in such memorandum at item rate
entered in the schedule of quantities and in accordance in all respects with the
specifications and instructions in writing referred to in Tender Documents.

MEMORANDUM

- a) General Description :
- b) Estimated Cost :
- c) Earnest Money :
- d) Time allowed for the work from :
the date of written order to
commence.

Should this tender be accepted I/We hereby agree to abide by and fulfill all the terms and provisions of the General and Special conditions of contract so far as applicable or in default thereof to forfeit and pay to the Institute or its successors in office the sums of money mentioned in the said conditions. The sum of Rs.....(Rupees) paid as Earnest Money is to be absolutely forfeited to the said Institute or its successors in office, without prejudice to any other rights or remedies of the said Institute or its successors in office, should I/We fail to satisfy the provisions contained in the relevant paragraphs of the tender forms.

**SIGNATURE AND ADDRESS
OF THE TENDERER**

DATED



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

From

To

M/s.

The Director
Fluid Control Research Institute
Kanjikode West – 678 623
Palakkad, Kerala.

Ref:

Sub: Supply, installation, testing & commissioning of Secondary Gas Flow Calibration Standard (Molblocs) at FCRI.

I. No	Particulars	Amount	Remarks
-------	-------------	--------	---------

Items as per Volume – III of III

Terms and conditions

We accept all terms and conditions listed in the Tender Documents.

Company's Rubber stamp:

Place:

Date:



**Fluid Control Research Institute, Kanjikode West, Palakkad
Tender Document – Secondary Gas Flow Calibration Standard**

Sl. No.	Item description	Qty.	Unit	Rate (Rs.)	Amount (Rs.)
1.	Supply of Secondary Gas Flow Calibration Standard (Molblocs) (Specifications as per the scope given in Page No. 5 to 8)	1	Set		
2	Installation, testing & commissioning, charges if any	1	Set		
Total Amount					
GST @					
Grand Total					