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FLUID CONTROL RESEARCH INSTITUTE
(Under Government of India, Ministry of Heavy Industries)
Kanjikode West, Palakkad, Kerala – 678 623

Notification No. FCRI/P&A/2026-27/Contract Staff/001 21.10.2026

Contract Openings for Retired Officers

Post Code	Section	No. of Posts	Eligibility	Age Limit
STO-SPA	STORES & PURCHASE/ Administration – Level A	1	Retired Officers from Central Govt. Depts. / Autonomous Bodies / Central Universities / CPSEs who superannuated at Pay Levels 10-12 during last 3 years.	62 years
STO-SPB	STORES & PURCHASE / Administration – Level B	1	Retired Officers from Central Govt. Depts. / Autonomous Bodies / Central Universities / CPSEs who superannuated at Pay Levels 7-9 during last 3 years.	62 years

Applications Starting Date: 21/10/2026 Closing Date: 21/11/2026

Educational Qualification: Graduate (Regular programme) with minimum 60% marks or more.

Experience and other conditions:

1. ONLY Retired Officers from Central Govt. Depts. / Autonomous Bodies / Universities / CPSEs who superannuated during the last THREE Years may apply.
2. The candidate shall not have faced any disciplinary actions nor shall have been involved in any litigations against any government organisations / govt. departments / procurement agencies etc. during their service / tenure.
3. (a) For Openings at STORES & PURCHASE section: The candidate should have worked atleast 3 years at Stores and Purchase Section and have proficiency in GeM & CPPP, handling of Tendering / Purchase process, finalisation of Contracts, Post Contract Management, have fairly good knowledge of GFR and e-procurement, experience in asset management, supply chain, inventory, scrap disposal procedures, etc. (b) For Openings at Administration section: The candidate should have worked atleast 3 years at Personnel / Administration / Finance sections, and have good exposure to GFR 2017, Establishment procedures, Disciplinary & Conduct Rules, general administration office procedures, vigilance, public grievance matters, RTI, Pay & Accounts, Leave/LTC/Pay, labour rules, record-keeping, Fundamental Rules & Supplementary Rules, etc.
4. Shall have good drafting and Noting skills, have strong communication & negotiation skills in English, Hindi, Malayalam/Tamil.
5. Candidates shall apply using the relevant Application Form (MS Word File) provided with this notification. Also enclose copies of service certificates, age proof, proof of educational qualifications. **No Physical copies of Applications need to be sent. Hence Candidates shall ensure the scanned pdf copies of certificates shall be clear and legible.**
6. Submit application by EMAIL only, to careers@fcriindia.com, on/or before closing date, with subject-line "CONTRACT-001"

Remuneration: Consolidated monthly remuneration as per norms at the Institute, based on last drawn Pay.
Tenure: ONE year, likely to be extendable by 1 year (based on performance).
Timings: 09.00AM to 05.30PM, with 30-minute lunch break (Monday to Friday)
[In case of exigencies, may be required to attend duty on other days]

NOTE:

i) This is not a regular post, nor any priority or preferential rights apply to selected candidate for future engagements or future openings at the Institute.
ii) Information pertaining to this notification will be published only on FCRI website. Individual correspondences / queries will not be entertained.
iii) FCRI reserves the right to cancel the recruitment process at any time / not fill up the posts notified, without assigning any reasons thereof.
iv) No TA/DA will be paid for attending the interview

GENERAL TERMS OF ENGAGEMENT: INFORMATION TO CANDIDATES

1. Candidates shall have good health and fitness. Selected candidate shall submit Medical Fitness Certificate in specified Format at the time of joining. Candidates subsequently found to be medically unfit or found to be having consistent health issues affecting their duty/ attendance/etc. for prolonged periods will be terminated.
2. Eligible Leave: One-day Casual Leave for every completed 1 month. No leave encashment is permitted. For absence beyond eligible Casual Leave balance, pro-rata deduction shall be made to consolidated pay for the month. Eligible for Medical Leave upto 15 days for each calendar year. Leaves are not encashable. Leaves are specific to each calendar year and cannot be carried forward.
3. FCRI reserves the right to terminate the contract at any point of time with a Notice period of 1 month, except in case of disciplinary actions for misconducts where Contract will be terminated with immediate effect.
4. **A Notice period of 1 months** is applicable if the selected person wishes to get relieved before completion of his/her engagement or 1 months pay in lieu thereof. No request for relieving will be entertained during first 6 months of the contract.

Disclaimer:

FCRI has not engaged any person or agencies or entities for collecting of applications or any purposes related to recruitments. Candidates are advised to strictly adhere to the details mentioned in this Notification and NOT fall into promises / traps of unscrupulous agents for any recruitment processes at FCRI.

Please report information, if any, on such incidents directly to following address with relevant proof / evidences / supporting materials: The Head (P&A), Fluid Control Research Institute, Kanjikode West, Palakkad, Kerala. PIN: 678 623.